



# WELCOME TO WOODLAND PARK STUDENTS AND FAMILIES!

September 2015

## PRINCIPAL'S MESSAGE

We would like to welcome you to a new school year. It will be the Woodland Park Staff's pleasure to work with your child(ren) in the 2015-2016 school year. Woodland Park is truly an inspiring place.

A special welcome is extended to those students who are starting at Woodland Park for the first time. We are enthusiastic about a new year of learning.

This year at Woodland Park we welcome new and returning staff, who will blend their many special talents, skills and expertise to make the school a dynamic, caring place of learning. Together, we are ready to meet the educational needs of this community with energy, enthusiasm and excellence.

We are delighted to be at Woodland Park for this academic year. This school has a rich history in the community and has played a significant role in the lives of many people. The staff will continue providing many exciting learning opportunities for our students. We are looking forward to continuing the tradition of co-operation that has forged a strong link between the school and the community. By working together, parents, staff and students can continue to build a school where students are caring, responsible and safe.

Yours in Education,

Mr. P. Schlegel  
Principal

Mr. C. McLeman  
Vice-Principal

## ENTRY AND DISMISSAL TIMES

Please note the entry and dismissal times for this school year. **Supervision begins at 8:35 a.m.** Students should not arrive at school before 8:35 a.m.

8:45 a.m.	Entry Bell
8:45 a.m.	Instructional Block #1
10:45 a.m.	Nutrition/Activity Break #1
11:25 a.m.	Instructional Block #2
1:25 p.m.	Nutrition/Activity Break #2
2:05 p.m.	Instructional Block #3
3:05 p.m.	Dismissal



## FIRST DAY PACKAGE

**A first day package of information has been sent home with your child(ren). We would appreciate it if you could complete the information and return it to the school tomorrow.**

**Throughout the school year, please ensure that you provide complete and accurate information regarding emergency contacts and phone numbers. When a child becomes ill or is hurt, it is imperative that we have a contact readily accessible.**

Over the past few months, several changes have occurred in terms of staff. The following is a list of our staff members:

PRINCIPAL – Mr. Schlegel		VICE-PRINCIPAL – Mr. McLeman
OFFICE – Mrs. Gregg, Mrs. Tiggelman		LIBRARY – Mrs. Lorenzo
KINDERGARTEN – Mrs. Willms Ms. Peters (Rm. 3)		KINDERGARTEN – Ms. Waszkiewicz Mrs. Saville (Rm.2)
1A – Mrs. Sirotic (Rm. 7)		1-2A – Mrs. Gray (Rm. 1)
2A – Ms. Even/Mrs. Riegler (Rm. 5)		3A – Miss Simon (Rm. 6)
3-4A – Miss Webb (Cott. 1)		4A – Mr. Hallett (Cott. 2)
5A – Mrs. Sonnenburg (Rm. 18)		5B – Ms. Innanen (Rm. 17)
6A – Mrs. Hawkins (Rm 20)	6B – Ms. Striker (Rm 21)	7A – Mr. Skinkle (Rm. 9)
7B – Miss Famme (Rm. 14)	7C – Ms. Curtis (Rm 12)	7D – Mr. Creech (Rm 19)
8A – Ms. Skeen (Rm. 15)	8B – Miss Allen (Rm. 8)	8C – Mrs. McLaughlin (Rm. 16)
FRENCH: Mme Tkaczuk, Mme Frew-Paul, Mme. Magliarisi		
MUSIC: Mrs. Skinkle, Mrs. Leonhard		PHYS. ED. & GUIDANCE: Mr. Martin
SPECIAL EDUCATION: Mrs. Field, Mrs. Frew-Paul, Mrs. Finamore, Mrs. Hobden, Mrs. Mears		
DE: Mrs. DeAngelis, Mrs. Currie, Mrs. Nichols, Mrs. Cronier (Rm. 11)		
ECO: Miss Werger, Mrs. Hogwood (Rm.10)		CUSTODIAL: Mr. Wolf, Mr. Cleveland, Mr. Ezekiel

### DISTRIBUTION OF MATERIALS TO PARENTS (and we are now on TWITTER!)



Where possible, school-related materials will be shared online via our website and through the use of School-Day. Generally speaking, we will not be sending home paper copies of school-related information. Please bookmark our website (<http://wpk.wrdsb.ca>) and register for School-Day if you haven't already done so (instructions can be found on our website). You can now also follow us on Twitter! You don't have to have a Twitter account to do so. Just go to [Twitter.com](http://Twitter.com) and search [@WoodlandParkPS](#). Let's see how many Twitter followers we can get!

### PARKING LOT EXPECTATIONS

Although the portables from the staff parking lot have been removed, we are still asking parents to use the Hespeler Arena parking lot when picking up or dropping off your child(ren). **Please use the crosswalk and the assistance provided by our crossing guard(s) on duty who will be available between 8:30 – 9:00 a.m. and 3:00 – 3:30 pm. When dropping off/picking up your child(ren), please give yourself enough time to park at the arena and support the safety of all of our students.**

### NUTRITIOUS LITTERLESS LUNCHES

Parents are strongly encouraged to provide nutritious **litterless** lunches for their children. Where possible, send lunch items in reusable containers. Going greener is not always convenient, but by taking one small step at a time we might slip into a greener zone without major changes. Every small change that we make to our lifestyle and daily habits in the name of the environment leaves a lighter footprint on this earth. We can all make a difference!

### REMINDERS



#### PEANUT and NUT SAFE SCHOOL

Due to severe allergies, students, staff and parents are reminded that Woodland Park is a "Peanut/Nut Safe" school. Please refrain from sending any peanut/nut products to school with your child for lunch or snacks.

#### FRAGRANCE FREE SCHOOL

Woodland Park is also a fragrance free school. Students, staff, and volunteers are asked not to wear perfumed products to school.

## ADMINISTRATION OF MEDICATION TO STUDENTS

In situations where a physician deems it necessary that prescribed drugs be administered to a student at school, the Board's approved medication form must be completed and signed by the parent/guardian. (A copy of this form is available at the office and on our website.) Prescribed inhalators should be handled in the same manner. Please note – school personnel do not handle non-prescription medication.



### Children requiring emergency Epi-pen injections:

School personnel will administer Epi-pen injections as an emergency response to allergic reactions when the necessary, signed forms are provided. These forms have been sent home with applicable students. If your child(ren) requires an epi-pen and you did not receive these forms, please contact the office.

## SCHOOL COUNCIL MEETING AND NOMINATIONS

The first School Council meeting will be held on Tuesday, September 15<sup>th</sup> at 6:30 p.m. in our library. School Council is an excellent opportunity to become involved in your child's school life and to support the educational program. We would like to invite all parents of students from any grade level to School Council (even if you can only make one meeting). We promise that you will not walk away with a job to do (unless you want one!). Nomination forms will be available at the first meeting. We look forward to working in partnership for student learning at Woodland.

## STAFF VOICE MAIL

Our school's voice mail number is **519-570-8149**. Parents/guardians are encouraged to use this number when leaving messages for staff. Please do not use the voice mail number if you require immediate assistance, or if there is an emergency. Our attendance line is attached to our voice mail – please call 519-570-8149, extension 3381# to leave messages regarding your child's absence. A complete list of voice mail extensions is available on our website. In the interim, dialing the voice mail number and then the teacher's name will enable you to leave a voice mail.



## DATES TO REMEMBER

Friday, September 11		All forms due to homeroom teachers
Tuesday, September 15	6:30 p.m.	School Council Meeting/Nominations
Wednesday, September 30		Terry Fox Walk
Monday, October 13	all day	Thanksgiving Day – School Closed
Thursday, October 15		Picture Day
Friday, November 13	all day	PA Day – no school for students
Monday, December 21 to Friday, January 1		Christmas Break – School Closed
Friday, January 29	all day	P.A. Day – No School for Students
Monday, February 15	all day	Family Day – School Closed
Monday, March 14 to Friday, March 18		March Break – School Closed
Friday, April 25	all day	Good Friday – School Closed
Monday, April 28	all day	Easter Monday – School Closed
Friday, April 22	all day	P.A. Day – No School for Students
Monday, May 23	all day	Victoria Day – School Closed
Friday, June 3	all day	P.A. Day – No School for Students
Wednesday, June 29		Last Day of School for Students



\*\* Please refer to the calendar on our website for updates \*\*

## STUDENT WITHDRAWAL

Parents are asked to complete the Student Withdrawal form when students will miss 5 or more days of school. The form is available from the office or our website.

## STUDENT SAFETY

Students are reminded to walk to and from school with a friend/adult, not to talk to strangers and not to approach a vehicle that they do not know. Please review these important safety measures with your child.

## ROLLER BLADES, SKATEBOARDS AND OTHER “ROLLING THINGS”

These are not permitted on the school grounds during school hours. Students are **not** to bring them to school since there is no available secure storage for these articles.

## BICYCLES TO SCHOOL

Parents are encouraged to review bicycle safety with their children. All students are expected to obey bicycle safety rules and wear an approved bicycle helmet. Students must walk their bicycles when arriving and leaving school property. Storage racks are provided for bicycles but the school cannot assume responsibility for loss or damage. Students must lock their bicycles securely when leaving them in the bike rack. At the end of the school day, students should be going directly home.



## POP TABS/MILK BAGS

We're still collecting pop tabs and milk bags. Please continue to drop them off in the office. Thanks for your support.



## SCHOOL OFFICE HOURS

Please note that the office is open between 8:00 a.m. and 4:00 p.m. daily. If you wish to report an absence, please call our Safe Arrival Program line at 519-570-8149, ext. 3381# - the line is available 24/7.

## PIZZA/HOT LUNCHES/MILK

Please stay tuned for information regarding these programs.

## APPROPRIATE DRESS FOR SCHOOL



Students are reminded that school is similar to a place of work and that their dress is to reflect that tone.

NO caps or other headgear worn in the school other than for religious reasons.

NO short shorts.

NO halter tops, muscle shirts and thin-strapped or low-cut tank tops. Shirts must be long enough to cover the stomach. NO bare midriffs.

**It is expected that children will wear clothing such that they are covered from shoulders to mid-thigh (or as measured by a full extension of fingers, hands and arms along the seam reaching the hem of the short or skirt).**

**NO shirts with obscenities, racial comments, obscene pictures, alcohol, drug or tobacco-related products.**

**The dress code applies to students of all ages from kindergarten to grade eight.**

If a student comes to school with inappropriate dress, he/she will be asked to change into gym clothes or to make a call to parents to arrange for a change of clothes. Parents are asked to help their students make good choices for suitable clothing using the guidelines outlined in the student planner.